



A Public Service Agency

LICENSING OPERATIONS DIVISION
OCCUPATIONAL LICENSING BRANCH

DRIVER EDUCATION CLASSROOM INSPECTION REPORT

(To be completed prior to conducting classes.)

☐ DRIVER EDUCATION ☐ INSTRUCTOR TRAINING

1. Name of School _____

2. Address _____

3. Name of driving school operator _____

4. Does classroom comply with health, fire and safety regulations and all requirements of state law and local ordinances? YES NO
☐ ☐

5. Is the classroom located at established place of business? ☐ ☐
If not, give address _____

6. If classroom at a separate location from the established place of business, is there a sign prominently displayed in the classroom identifying the school and instructor? ☐ ☐

7. Is classroom within 500 feet of a DMV office? ☐ ☐

8. Will a licensed instructor be actively in charge at each session? ☐ ☐

9. Is classroom used exclusively for teaching driver education during classroom hours? ☐ ☐

10. Is any other school business conducted on the premises? ☐ ☐

11. Does the classroom have the following:

- | | |
|---|--|
| a. Sign with school name <input type="checkbox"/> | f. Driver simulator <input type="checkbox"/> |
| b. Sign with instructor's name <input type="checkbox"/> | g. Movie projector <input type="checkbox"/> |
| c. Blackboard <input type="checkbox"/> | h. Slide projector <input type="checkbox"/> |
| d. Magnetic board <input type="checkbox"/> | i. Projector screen <input type="checkbox"/> |
| e. Video recorder <input type="checkbox"/> | |

12. What other training aids are used in the classroom? _____

13. Is lighting adequate? ☐ ☐

14. Is there a minimum of 16 sq. ft. of floor space per student? ☐ ☐

15. Are seating-writing facilities adequate? ☐ ☐

16. List all publications and pamphlets used in classroom instruction. _____



17. List by name at least five (5) motion picture films or video tapes (approved by the Department of Motor Vehicles) which will be used:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

| | |
|--------------------------|--------------------------|
| YES | NO |
| <input type="checkbox"/> | <input type="checkbox"/> |

18. Will students be required to maintain notebooks and be graded upon contents?

19. Are the student classroom driver education records combined on the same forms with the behind-the-wheel driver training records?

| | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

20. Will the student records indicate the date, hours, subjects taught, and instructor's name?

| | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|

21. What is the maximum number of students permitted by local authorities? _____

☐ Approved ☐ Disapproved

Remarks: _____
